

Tabular format for Short listing.

Sl.No	Particulars	Details			
1.	Brief profile of the Agency				
2.	Relevant Experience - Details to be furnished here for marking purpose. (Separate sheet to be attached for details and Brief description with proof of assignment.)				
Sl.No	Name of assignment	Name of Client	Cost of assignment/Rupees	Number of youth trained and Placed	Period of assignment
a.					
b.					
-					
-					
n.					
3.	Average Annual turnover in the three years			Years	Amount (Rs)
	Average				
4	Number of years of overall relevant experience			_____years	
5	Highest number of person trained and placed in a single assignment.			_____ Nos.	
6	Total Manpower strength of the agency.			_____ Nos.	
	Number of Key professional with the agency.			_____ Nos.	
7	Net worth of the Organization.			_____ Rupees	
8	Address of Local office with phone & E-mail id.				
9	Address of Head office with phone & E-mail id.				

Short listing will be made on above Information only. Attach supporting documents with this format.

Signature of authorized representative and Seal of the Agency.